



## **Assessor Declaration**

I, the undersigned, hereby declare my commitment to conducting assessments for the CII EHS Excellence Awards with utmost integrity, professionalism, and adherence to the prescribed guidelines and policies.

### **1. Adherence to CII Norms:**

- I represent CII and will perform assessments strictly as per the CII norms and policies, following the guidelines provided.

### **2. Preparation and Knowledge:**

- I will read and understand the complete guidelines prior to the assessment.
- I will ensure I possess sufficient knowledge to carry out the assessment effectively and will demonstrate maturity and professionalism in fulfilling my role.

### **3. Communication and Interaction:**

- I will exhibit effective communication skills and maintain a purposeful and constructive dialogue with all involved parties.
- I will listen to the sites being assessed, provide reasoning for identified issues, and maintain a balanced approach.

### **4. Unbiased and Honest Assessment:**

- I will not be influenced by superficial displays and will conduct an unbiased and transparent assessment.
- I will provide honest scorings, justify them based on evidence, and refrain from inflating scores to elevate the ratings of an assessee.

### **5. Confidentiality:**

- I will maintain the confidentiality of all materials and information shared by the applicant companies during and after the assessment.
- I will not disclose or use any data, facts, or findings for personal or professional gain.
- I will not share the assessment checklist with anyone and will use it only for the purposes of the CII EHS Excellence Award Assessment.

### **6. Conflict of Interest:**

- I will declare any potential conflicts of interest before undertaking an assessment. If I have a prior relationship with the applicant company or its representatives, I will notify CII immediately.



**7. Integrity and Professional Conduct:**

- I will not approach applicant companies for personal business or services. Any breach will result in immediate disqualification from current and future assessments.
- I will not reveal scores, winning statuses, or comparison-based feedback to applicant companies.
- I will not expose the improvement areas of one company to another.

**8. Constructive Feedback:**

- I will provide constructive feedback where necessary to help applicant companies identify their strengths and areas for improvement without discouraging them.

**9. Timeliness:**

- I will adhere to the confirmed assessment schedule and avoid canceling or rescheduling audits. Any changes required will be communicated to CII promptly.
- I will start assessments at 09:00 hours and aim to complete them by 18:00 hours. If required, I will extend the duration to complete the assessment on the same day.

**10. Scoring and Reporting:**

- I will complete the scoring and upload the detailed report on the same day of the assessment.

**11. Commitment to CII Standards:**

- I will ensure the assessment aligns with CII's standards of excellence and ethics.

**12. Continuous Learning:**

- I will stay updated on the latest assessment practices and changes to CII guidelines or evaluation criteria to enhance the quality of my assessments.

**13. Ownership and Accountability:**

- I accept full responsibility for my actions during the assessment process and commit to upholding the reputation and values of CII.

**Note:** Any breach of the above points will result in the immediate termination of my association with CII as an assessor.